

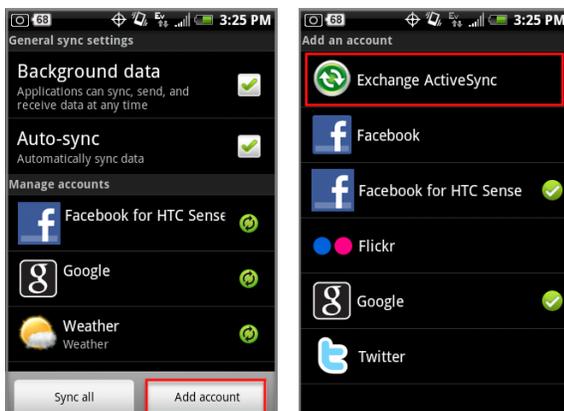
To set up Mobile Sync, perform the following steps:

***Note:** Your mailbox will need a Mobile Sync License assigned to it before proceeding

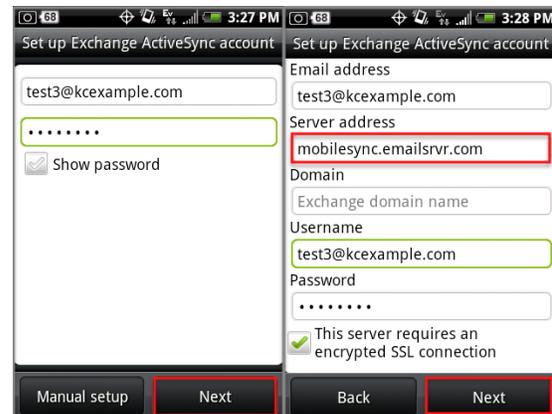
1. Select the **Settings** icon from your device. On the Settings screen, select **Accounts & sync**.



2. On the next screen select **Add Account** and then select **Exchange Activesync**

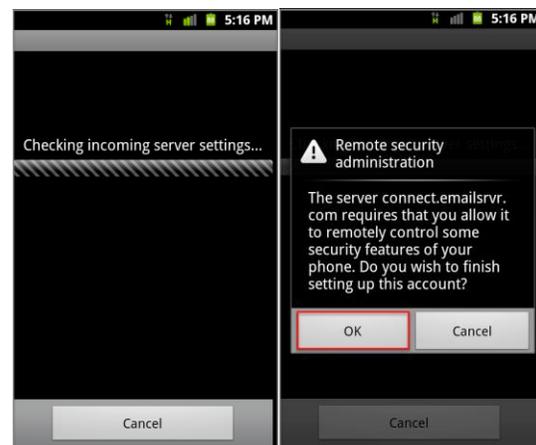


3. Next, enter in your email address and email password and then select **Next**. On the next screen, for the **Server address** enter in **mobilesync.emailsrvr.com** and for the **Username** enter in your **full email address** again and select **Next**



***Note:** Depending on what OS of Android you're running, if you have just the "Domain" as an option, you may leave this field blank. If you have the Domain username field, enter in your entire email address with a \ (backslash) at the beginning

4. Your device will state **"Checking Incoming Server Settings"** and on the next screen select **OK** to "Allow it to remotely control some security features of your phone."



5. On the following **"Accounts Options"** screen select all that apply to you. On the next screen, you'll give your account a descriptive name of your choice and select **Done**

***Note:** The "Activate Device Administrator" feature that may appear is optional