

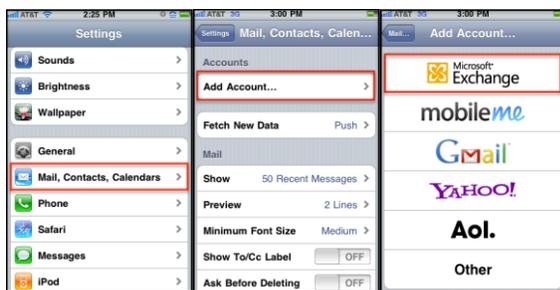
To set up Mobile Sync, perform the following steps:

***Note:** Your iPhone must be **3G or newer** running **iOS 4.0 or newer** and **your mailbox will need a Mobile Sync License assigned to it before proceeding**

1. On the main **Home** screen, tap the **Settings** icon on your iPhone

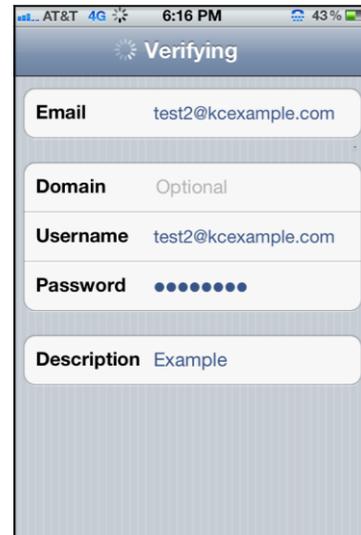


2. Tap **Mail, Contacts, Calendars, Add Account** then **Microsoft Exchange**



3. The Exchange setup screen will open; you'll then enter the following information:

- **Email:** Enter your entire email address (e.g., myname@mydomain.com), using all lowercase letters
- **Domain:** Leave this field **blank**
- **Username** - Enter in your entire email address again
- **Password** - Enter in the password for your email account
- **Description** - Enter a descriptive name for your account (e.g., My Work Account). This description will be visible only to you



***Note:** the device will attempt to verify the account. You may receive an "Unable to Verify Certificate message," go ahead and Tap the **Accept** button.

4. Next, tap the **Server** field, and enter: **mobilesync.emailsrvr.com**

*If confirmed, you'll check marks next to every field

5. Tap the **ON/OFF** buttons to select which information you would like to synchronize and then tap the **Save** button when finished



***Note:** Your iPhone may take a moment to sync all your information depending on how much data you have